

Policy Statement for Orde Day Care Health Policies and Procedures

Created: September 28, 2015

Revised March 15, 2016, October 17, 2017, May 6, 2020

Reference: Toronto Public Health Guidance Document 2017, 2019 Child Care and Early Years Act,

2014 (CCEYA)

Date Approved by Board of Directors: November 15, 2017

Policy:

Orde Day Care is committed in providing a health and safe environment for the children, staff/students/volunteers and families by following specific procedures and guidelines set by Toronto Public Health Department, in relation to three specific areas of focus. These policies and procedures are centre specific and reviewed annually by the management and staff, students and volunteers of Orde Daycare. Additions and deletions in accordance with changes in practices or best practice will be reflected in these policies.

- 1. Infection prevention and control to ensure our health and safety practices promote the well being of the children, staff/students/volunteers and families in the daycare using current or best practice guidelines
- The response, management and reporting of communicable diseases and exclusion of ill children and staff/students to ensure current or future illness are contained or limited in their spread
- 3. Outbreak Management, to define a clear understanding of what is considered an outbreak, how it is communicated and procedures to follow to reduce the spread of the illness.

The following policies of Orde Day Care listed below have been devised to ensure the health and well being of the children, staff and students/volunteers of Orde Day Care.

- 1. Animal, Reptile and Amphibian Policy and Procedure
- 2. Dealing with a Human Biting Incident Policy and Procedure
- 3. Diapering and Toileting Policy and Procedure
- 4. Environmental Cleaning and Disinfecting Policy and Procedure
- 5. Exclusion of Sick Children Policy and Procedure
- 6. Expressed Breast Milk Policy and Procedure
- 7. Gardening Policy and Procedure
- 8. Hand Hygiene Policy and Procedure
- 9. Laundry Policy and Procedures
- 10. Management of Immunization Policy and Procedure
- 11. Management of Gastrointestinal Outbreaks Policy and Procedure
- 12. Management of Reporting Communicable Diseases Policy and Procedure
- 13. Occupational Health and Safety Policy and Procedure
- 14. Pest Control
- 15. Respiratory Etiquette Policy and Procedure
- 16. Risk Assessment Policy and Procedure
- 17. Toy Cleaning



ORDE DAY CARE'S STAFF MANUAL - POLICY AND PROCEDURE HANDBOOK

Staff Name	Supervisor Name:
Staff Signature:	Supervisor Signature:
Date:	Date:



